

# AGENT ORDER FORM HUD-PEMCO BUYER MARKETING MATERIALS

*Please fax or email this order form to (678) 510-1498 or jim.normand@copyshop11x17.com*

Order Date \_\_\_\_\_

Name \_\_\_\_\_

Real Estate License Number \_\_\_\_\_

NAID \_\_\_\_\_

E-mail \_\_\_\_\_

Fax \_\_\_\_\_

\* used to provide shipping confirmation/tracking information

**Credit Card Information:** VISA    MasterCard    Discover    AMEX

Card Number \_\_\_\_\_ exp date: \_\_\_\_\_

**Billing Information:**

Brokerage	
Attn:	
Address	
City, St, Zip	
Phone	

**Shipping Information:**

Same  or

Brokerage	
Attn:	
Address	
City, St, Zip	
Phone	

**Order Information**

*BUYERS BROCHURE – HUD HOMES in GA (tri-fold, color brochures on glossy paper)*

*Each ‘Small Box’ Order contains 200 brochures = \$133.17\**

*Each ‘Large Box’ Order contains 600 brochures = \$337.56\**

\*cost includes taxes, shipping, packaging and labor. See following page for cost breakdown

Order Quantity (1,2,3,etc)	Box Size	Cost, includes tax and shipping	Language	Sub-Totals
	Small - 200	\$133.17	English	
	Large - 600	\$337.56	English	
	Small - 200	\$133.17	Spanish	
	Large - 600	\$337.56	Spanish	
<b>Order Total</b>				<b>\$ .</b>

**OUT-OF-STATE ORDERS SUBJECT TO ADDITIONAL SHIPPING FEE**



Thank you for your order.

Please retain this sheet for your records.

Georgia Real Estate Agents are permitted to purchase HUD-PEMCO branded marketing materials for distribution. All materials are to be distributed as received from the printer and are not to be altered or reproduced in any way, nor used for any purpose side the marketing and education of buyers on the HUD Home Sales Process in Georgia. Any agent using HUD-PEMCO marketing materials in a manner not intended is subject to NAID suspension.

PEMCO, Ltd. is the Management and Marketing Contractor to HUD in Georgia, and all questions regarding the HUD Sales Process, this material or its use, should be directed back to PEMCO, Ltd. PEMCO can be reached at 404.995.7111

The Copy Shop 11x17 has been given permission to distribute HUD-based Marketing Materials to any and all HUD-Registered Agents who choose to order such material. Agents not registered with HUD should contact PEMCO about obtaining marketing materials.

Your order:

Fax or e-mail your orders to the Copy Shop (contact information below). Please allow up to five (5) business days for your order to be processed. When orders are shipped, credit cards will be processed and shipping confirmation will be sent to the ordering agent either via e-mail or fax.

All deliveries are FedEx Ground, guaranteed within five (5) business days. (Most of the time, ground orders are delivered locally the next day.)

Please contact the Copy-Shop 11x17 for any printing or order-related questions or needs.

# COPY SHOP 11x17

270 Peachtree Street  
Suite 135  
Atlanta, GA 30303  
678.510.1495 \* phone  
678.510.1498 \* fax  
jim.normand@copyshop11x17.com

Brochure Cost Breakdown

Cost	Small	Large
2-sided color, 8.5x11, glossy 80lb text, letter tri-fold	.56 ea \$112 (.56x200)	.50 ea \$300 (.50x600)
Box for Shipping	.30	.55
Labor	2.00	2.00
FedEx Ground, In State	9.00	10.00
Sub-Total	123.30	312.55
Sales Tax	9.87	25.01
Total Cost	\$133.17	\$337.56